

PEQUOT LAKES-BREEZY POINT ARTS AND CRAFTS FAIR OFFICIAL RULES – REGULATIONS – INFORMATION

Please read thoroughly before returning your application form and fee.

DATES AND TIME – Dates are Tuesday and Wednesday July 10 and 11, 2007, and Saturday September 15, 2007. Hours are 9 a.m. to 4 p.m. on all three days. Exhibitors are to set up during registration hours. It is held RAIN OR SHINE. Failure to exhibit can result in denying your application in future fairs. Deadlines for entry - July 5, 2007 and September 12, 2007.

LOCATION – Downtown Pequot Lakes, Minnesota. East Hwy. 11 by stop lights.

ITEMS TO BE SOLD – Only art, craft, hobby work or original design is allowed. No manufactured or imported items. Also commercial items, commercial jewelry, catalog products, kits, raffle tickets or consigned goods are NOT ALLOWED. We reserve the right to ask exhibitors to remove items that do not meet our satisfaction. There can be no selling from vehicles or areas other than your registered exhibit space.

SCREENING – Submit signed and completed application form on which you have described your items in detail, along with 3 photos displaying your work, and 1 photo of your display booth. Each photo will be labeled with exhibitor's name and address. Photos cannot be returned. Participants in 2006 Fair – do not need to submit photos.

The screening committee is made up of Chamber Members who are committee members of the Arts and Crafts Fair Committee. Un-accepted exhibitors will be notified and have their checks returned to them as soon as possible.

ENTRY FEE – Entry fee is \$50.00 per space, per show, with an additional \$25.00 for the second day in July. Application forms must be completed, signed and submitted with full payment. Post dated checks will not be accepted. Your canceled check will confirm your acceptance. Sorry, no refunds once your application has been accepted.

EXHIBITOR SPACES – May vary in size, although each space is approximately 10' X 15'. In applying you should be willing to adjust to space assigned to you. Canopies must be adaptable to lawn or hard top surfaces. Space will be assigned on a first come basis. We can make no promises or guarantees regarding preferences for space locations or the filling of any other kinds of requests. Your product sales must be conducted from your allotted space. You cannot sell part of your space to another exhibitor. All transactions must go through Fair Committee.

SET UP – You can set up your display after 6 p.m. on the evening before either show, or wait until early morning of either show if you wish. Those crafters with larger vehicles need to be there the evening before or early morning to be able to fit these in before other crafters set up. Lawn exhibitors must wait until all markings and staking has been done in their area. Please do not block doorways, signs, walkways etc. You must provide your own display materials, including backdrops, tables, canopies and rain or sun protection. Extensive overnight security is not provided so you should take some security measures. Liability is the responsibility of the exhibitor. All exhibitor vehicles must be unloaded and away from the areas by 9 a.m. the day of the show.



PEQUOT LAKES-BREEZY POINT ARTS AND CRAFTS FAIR OFFICIAL RULES (continued)

CANCELLATIONS – If unable to attend, exhibitors cannot transfer or sell their space to anyone else. All transfers must go through the Committee. Failure to notify us will affect your eligibility for future fairs.

SALES TAX INFORMATION – According to law, it is our responsibility as the sponsor to notify all exhibitors that you must have a Sales Tax Number and be collecting the 6.5% Minnesota Sales Tax. You must give us your sales tax number on your application form. If you need information about sales tax, call (651) 282-5225 they will assist you. You can also look them up on the web at www.taxes.state.mn.us/regis/howtoregister.html

PARKING –Exhibitors vehicles and trailers are requested to be parked in designated areas.

LODGING –Motels, Resorts and Campgrounds are available in Pequot Lakes, Breezy Point, Nisswa, Pine River and surrounding area.

If you have any questions or need more information, contact Bernice Rohde at (218)-568-4473 (Lakes State Bank) or the Brainerd Lakes Area Chambers of Commerce, Pequot Office (218) 568-8911 or (800) 950-0291.

Start planning now for your “Craft Fairs 2007” in Pequot Lakes, Minnesota.

